

Community Development Block Grant (CDBG)



- CDBG Administration Challenges
- Required CDBG Elements
 - Urban County Recertification - every 3 years
 - Annual Action Plan - every year
- 4 options of how to proceed
- Staff Recommendation
- CDBG Administration Needs

Recertification & Annual Action Plan



The following actions are required to be taken by the urban (Davis) county:

A. Urban County Recertification - PY 2023-2025

- Davis County must notify cities intent to recertify by letter by May 21 (Layton & Clearfield included)
- Resolution & Interlocal Agreement with 13 cities (Layton and Clearfield excluded)
 - Public Hearings required by each city
 - County and cities are required to be in compliance with the Fair Housing and Civil Rights obligations
- Submit to HUD executed resolution and agreements by July 30

B. Annual Action Plan (AAP) - PY 2022

- Required to submitted to HUD annually. Informs how County intends to use CDBG funds in next PY
- Proposed expenditures must be consistent with the 5 year Consolidated Action Plan
- Typically, open up CDBG grant application process in December, meet with COG review committee early part of year and put COG recommendations into the AAP.
- (30 day notice) Public Hearing required for input on what should be included - Assists in development of AAP
- (30 day citizen comment period) Public Hearing required on County Approved Plan
- Failure to submit an AAP by by August 16, 2022, will result in loss of FY 2022 CDBG funds (deadline may come earlier depending on notice of funding)

Options for Next Steps



- Option 1: Recertification & Annual Action Plan
 - Concern on timing and staffing
- Option 2: Complete Annual Action Plan, but don't Recertify
 - Submit a AAP by August 16, 2022 for PY 2022.
 - The County will receive 2022 CDBG grant funding.
 - Notify the HUD office in writing of its intent not to requalify this year(2022) for FYs 2023-2025.
 - Notify its participating and non-participating cities of not requalify for FYs 2023-2025.
 - Amend Consolidation Plan to state that it will not requalify as an urban county.
 - This is a substantial amendment, requiring citizen participation.
 - The County will not receive 2023 CDBG grant funding.
 - Cities may apply for State CDBG funds for FY 2023, upon expiration of the County's 2022 program year.
- Option 3: No AAP & Recertify in 2023
 - The County will not receive 2022 and 2023 CDBG grant funding.
 - The same steps as above will need to be followed, with the exception of not submitting the AAP.
 - Cities will not be able to request funds from the state for FY 2022.
 - Davis County may requalify for FYs 2024-2026 in FY 2023.
- Option 4: Transition away from CDBG

Staff Recommendations



- Option 2:
 - Do not recertify for PY 2023, wait and recertify for PY 2024-2026
 - Complete a simplified Annual Action Plan for PY 2022 and don't submit an AAP for PY 2023
- Hire a Grant Administrator, who will work on clearing HUD findings, satisfy existing agreement requirements, subrecipient monitoring, and create processes for successful program oversight and administration
- Do not open applications for CDBG till the beginning of 2023 for PY 2022
- Determine next steps for other programming such as CDBG-CV, SSBG, ERA, and SLFRF

CDBG Administration Needs



- PY 2022 - General Funds needed for Consultants (approx \$50K)
- PY 2023 - General Funds to support CDBG Staff (approx \$180k) - includes staff costs, training, public notices, supplies, etc.
- County Resources needed for subrecipient monitoring, finance assistance and legal review